

**FINAL EVALUATION (to be completed by the site supervisor)**

**HG ED 591 –SUPERVISED FIELD EXPERIENCE (Student Affairs Emphasis)**

Student Name \_\_\_\_\_

Semester of Practicum \_\_\_\_\_ Recommended Grade \_\_\_\_\_

	Excellent	Good	Fair	Unacceptable
1. Willingness to learn	_____	_____	_____	_____
2. Completion of assignments	_____	_____	_____	_____
3. Punctuality	_____	_____	_____	_____
4. Individual growth	_____	_____	_____	_____
5. Professional promise	_____	_____	_____	_____
6. Initiative	_____	_____	_____	_____
7. Communication	_____	_____	_____	_____
8. Understanding of ethics	_____	_____	_____	_____
9. Professional interaction	_____	_____	_____	_____

10. To what degree was the practicum student involved in the actual practice of the procedures, duties, and routines of your area?

- \_\_\_\_\_ Fully involved, was able to perform with little or no supervision.
- \_\_\_\_\_ Involved, but worked under the direct supervision of a staff member.
- \_\_\_\_\_ Observed staff member at work.
- \_\_\_\_\_ Met, talked with staff (singly or in groups) but no observation or actual assignments were undertaken or attempted.

11. In what ways did the student increase his/her awareness of the student affairs philosophy?

Please provide additional comments on the back of this page, if appropriate.

Supervisor's Signature: \_\_\_\_\_  
Supervisor's Name: \_\_\_\_\_  
Telephone Number: \_\_\_\_\_ E-mail Address: \_\_\_\_\_  
Address: \_\_\_\_\_