

Department of Educational Leadership and Policy Studies  
Iowa State University

**Immediate Attention - Call for Graduate Student Travel Proposals**

**REVISED Submission Deadlines:**

**Fall 2011 – Friday, September 30, 2011**

**Spring 2012 –as soon as you know you're going**

The Educational Leadership and Policy Studies Department announces a funding opportunity for ELPS graduate students. **PROCEDURES HAVE BEEN REVISED**

Funds have been designated to assist ELPS graduate students who travel to present at professional conferences, attend professional conferences, or attend special training or certification workshops during the 2011-2012 year. The amount of EL PS award for presentations made at professional conferences will be \$250.00. For attendance at conferences or to attend special training or certification workshops the amount of award will be \$100.

These awards are intended to help underwrite travel expenses that are not reimbursable from other sources of travel funds. Applicants should complete and submit the PAG form plus attachments to Marjorie Smith (N243 Lagomarcino Hall). After signing off for the department – forms will be sent to the Graduate College. Once we hear back notifications of awards will be emailed out to you as soon as possible. The completed ISU PAG (Professional Advancement Grant) form must be submitted to the Graduate College at least 10 working days prior to departure date – but submission for Spring 2012 funding is open now. We suggest submitting the paperwork AS SOON AS YOU KNOW YOU WILL BE PRESENTING OR ATTENDING A CONFERENCE. As you may know Fall 2011 funding from GPSS is exhausted.

**Funds must be expended one month after the last day of the conference. Not taking action within one month constitutes forfeiture of funds and they will revert back to use for new travel grant awardees.**

The form is available on the web: <http://www.grad-college.iastate.edu/gpss/PAG/index.html>. The information page and application form may be printed from the web site, but e-mailed submissions will not be accepted.